

MANCHESTER JEWISH MUSEUM

OURS AND YOURS

Manchester Jewish Museum Group Visit Form

Please fill in the below form so we can best support your group visit to the Manchester Jewish Museum. Please note that this is just an enquiry form, not a confirmation of booking. You will receive confirmation once your enquiry has been processed by a member of our Programming Team. By completing this form you are giving permission for Manchester Jewish Museum to contact you about future group opportunities and agreeing to the terms and conditions within this document. For further information on how we might use your data, please view our Privacy Policy [here](#).

If you require further assistance or want to send in a completed form, please email gemma@manchesterjewishmuseum.com or ring 0161 834 9879.

We look forward to welcoming your group soon!

Name of Lead Booker (and organisation, if applicable)	
Telephone contact	
Email contact	
Postcode and full address	
Any social media or website links for your group?	
Date/s you would like to book a visit	
Number of people in group	
Which group offer you would like to book (self-guided/self-guided with lunch/challah baking/Manchester Jewish Museum in a Day)?	
What time would you like to visit (please write AM or PM if booking for the challah experience)?	
Any accessibility requirements? Or dietary requirements?	
Any other information you'd like to share?	

GROUP BOOKINGS – TERMS AND CONDITIONS



Food at the Museum

Our museum café is open to all visitors, though as it is a small café, seating availability can be limited, and we may struggle to seat and serve hot food to large groups. Therefore, if you're interested in staying for food, we encourage you to book onto our catered group options listed on the website.

We currently don't cater for groups with their own lunch, unless they have specific needs. If this is something you'd like to discuss, please contact Gemma: gemma@manchesterjewishmuseum.com. Any additional arrangements will require advance notice so we can best support.

Dietary Requirements

If you have booked lunch and/or refreshments, please let us know in advance of any dietary requirements in your group so we can best support your visit.

Accessibility Requirements

Our new building includes step free access to the entrance via a ramp, a lift to the first floor, level access throughout the ground floor and accessible gender-neutral toilets. We have a wheelchair available to hire, free of charge, during your visit, please let us know if you require this.

Paying for your Group Visit

After receiving and processing your group booking enquiry, we will send you an invoice for the total amount and request that this is paid in advance to confirm your booking. The amount can be paid via bank transfer, cheque, or cash.

Cancellation Fee

Groups may cancel their booking on or before 3 weeks of their visit date and the down payments for the booking will be refundable in full. If the group cancels their visit after the cancellation deadline, there will be a charge of 30% of your total fees paid for the group booking. 70% of the total fee paid will be returned within 28 days of written notification of cancellation.

Can we still visit the museum if our group exceeds 25 people?

If your group's size exceeds the suggested maximum number of people per group package, we would suggest splitting your group into two hourly slots to make sure everyone has a comfortable and enjoyable visit. If you are interested in a challah baking workshop and your group exceeds the maximum capacity, we would recommend booking two workshops.

Are there any discounts on group tickets for concessions?

Our group tickets start at £5 per person, which is the same price as a concession ticket to the museum.

Is the talk from a volunteer guide part of the group package price?

Although there is not an additional fee for the 20-minute talk by a volunteer guide, we would encourage groups to consider a donation.

If we do travel by coach, where can we park?

There is a coach parking space at the front of the museum. This cannot be reserved and may be used by other groups on the day. There is also nearby side street parking. Blue badge holders can park for up to three hours on any single or double yellow line so long as you aren't blocking any access to loading areas. The museum accepts no liability for any damage or loss to property within vehicle or the vehicle itself, should you choose to park on the public streets. You can read all about the museum's transport links here: <https://www.manchesterjewishmuseum.com/your-visit/getting-here/>

By completing this enquiry form, you are agreeing to the terms and condition detailed above.